



# Updates for Tertiary Education Providers

Issue No. 7 | April 2017

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### Need to know

#### Purpose of this update

You are getting this update because you are one of the tertiary education organisations (TEOs) who submit an SDR to the Ministry of Education. If you do not wish to receive these updates, please contact [service.desk@education.govt.nz](mailto:service.desk@education.govt.nz).

#### Upcoming SDR Changes

##### *Reporting of confirmed student enrolments*

In 2016 TEC introduced the funding conditions SDR001 and SDR001 (PTEs) that required tertiary education organisations (TEOs) to report all confirmed student enrolments. On 21 November 2016, TEC advised TEOs that they had received feedback from the sector and that they needed to complete further work before SDR001 and SDR001 (PTEs) could be implemented. TEC further advised that the reporting requirements relating to these funding conditions would not apply in 2016, but would apply from 2017.

TEC have now completed further work which is outlined below.

##### *What you need to know*

- From 2017 SDR001 and SDR001 (PTEs) will be referred to as *Condition: Confirmed Student Enrolments*
- The introduction of *Condition: Confirmed Student Enrolments* requires a TEO to report when a student withdraws **after** the fee refund withdrawal period but **before** the enrolment becomes eligible for TEC funding - refer to *Withdrawals* on the SAC level 3 and above [Enrolment page](#) on our website
- The requirement to report confirmed student enrolments applies to SAC level 3 and above (SAC3+) and SAC level 3 and 4 competitive (SAC L3+4 competitive) enrolments. The reporting requirement excludes enrolments where the student has been given a full fees refund (less any applicable administration fee)
- The requirement to report confirmed student enrolments is a requirement from the **August 2017 Single Data Return** (SDR) onwards and is applicable to all 2017 enrolments in SAC3+ and SAC L3+4 competitive provision
- Confirmed student enrolments will be included in the 2017 educational performance indicators (EPs)
- This reporting requirement **does not** change any of the rules or requirements around course withdrawal, programme withdrawal and fee refunds. However, there is a change in how these withdrawals may need to be reported in the SDR.



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For more details about the reporting requirements, please refer to the document “Confirmed Student Enrolments - Further information and guidance for implementation” which has been sent out on 4<sup>th</sup> April 2017 from TEC Sector Helpdesk.

### *Source of funding 32 SAC Level 3 and 4 Competitive Process Funding will be introduced from April 2017 SDR onwards*

With the introduction of a SAC Level 3 and 4 competitive pilot a new Funding Source code is needed to identify courses accredited to the qualifications included in the pilot. The pilot follows a similar approach to the competitive Level 1 and 2 model, whereby qualifications are purchased rather than courses.

The funding source code is 32 - SAC Level 3 and 4 Competitive Process Funding, the changes are effective from the April 2017 return onwards.

The specifications and validations of the funding source code 32 are published on [STEO website](#).

### *Source of funding 33 DualPathways (Level 2 and 3 secondary-tertiary pilot) Funding will be introduced from April 2017 SDR onwards*

In 2016, we launched a new pilot called DualPathways to allocate a portion of Youth Guarantee funding to support secondary-tertiary transitions.

Funding for the DualPathways Pilot will support tertiary education providers and secondary schools to work in collaboration and partnership with employers/industries. This will allow the development of innovative pathways to successfully prepare and transition students from the world of education into the world of work.

The funding source code is 33 - DualPathways (Level 2 and 3 secondary-tertiary pilot) Funding, the changes are effective from the April 2017 return onwards.

The specifications and validations of the funding source code 33 are published on [STEO website](#)

### *SDR validations will be changed for New Zealand Citizens and New Zealand Permanent Residents who study in overseas campus*

The Government wants to encourage more citizens and New Zealand permanent residents to study overseas and develop new international connections and capabilities through exposure to countries with which they are not familiar.

For study starting on or after 1 January 2017, tuition subsidy funding and student support will be available to domestic students (as defined by section 159(1) of the Education Act 1989 and any applicable regulations made under section 159(4) of the Education Act 1989) who study at an overseas campus or delivery site of a New Zealand TEO.

For more details, please refer to [Funding for study overseas](#) on TEC website.



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### *Source of funding 27 – “Under 25 Fees Free Standard plan process Level 1 and 2” cannot be used for enrolments starting on or after 1 January 2017*

Please refer to the information sent to you in February (includes a table detailing the source of funding codes to use). This is also available on the [TEC website](#).

### **SDR Manual and appendices 2017 version 2.0 will be published soon**

We have published SDR Manual 2017 version 1.0 which includes the changes of funding source code 31, 32 and 33. We are about to publish the SDR Manual and appendices 2017 version 2.0, due in early April. In this version, you will see:

- Validation changes for New Zealand Citizens and New Zealand Permanent Residents who study in overseas campus
- Validation changes for Source of funding 27 - Under 25 Fees Free Standard plan process Level 1 and 2

### **STEO website will have a new look and feel in the morning on Thursday 6<sup>th</sup> April 2017**

This is a heads up that the STEO Website is being refreshed and will result in a new look and feel in the morning on Thursday 6<sup>th</sup> April 2017. The content will not change, all links and web addresses will be automatically redirected to the new STEO homepage. We also recommend that you update any bookmarks that you might have. If you have any questions please contact the Education Service Desk: [service.desk@education.govt.nz](mailto:service.desk@education.govt.nz)

### **MANAAPPR variable**

While we had intended that the MANAAPPR validations would be fully operational, they were set to warning only for the December round.

This means that, instead of rejecting records violating the validation rules, the system produced a warning only.

These warnings appeared to be largely ignored. Providers submitted records for 9,141 enrolments, 45% of which failed one or more of the validation rules, and would have been rejected.

For example, the qualification level of the programme rule, requiring MANAAPPR = 'Y' enrolments to be attached to qualifications set at Level 4 or above, which 35 percent of the submitted MANAAPPR = 'Y' enrolment records failed to meet.

A few providers identified that their SMS vendors submitted enrolments with MANAAPPR = "Y" when the providers themselves would not have done so because the provision did not fit the definition.

SMS vendors - if you are not sure if you should use this variable, seek clarification with the providers that you provide SMS services for.



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### General Information

There are a number of useful information documents published on the STEO website.

**SDR Manual** - <http://www.steo.govt.nz/sdr/sdr-manuals/>.

Other User Guides and the Generic Enrolment Form - <http://www.steo.govt.nz/sdr/sdr-other-user-guides-and-forms/>

Instructions on how to download qualifications and courses from Which Course Where - <http://www.steo.govt.nz/sdr/which-course-where/>

### Contact Us

If you have any questions please feel free to contact the Education Service Desk:

Email: [service.desk@education.govt.nz](mailto:service.desk@education.govt.nz) or phone: 0800 422 599.