



Updates for Tertiary Education Providers

Issue No. 5 | June 2016

In this issue

Need to know

1. April 2016 SDR Summary
2. Upcoming SDR changes
3. IND return feedback from Ministry of Education
4. STEO User Guide - updated
5. SDR Manual 2016 - version 1.3



Issue No. 5 | June 2016

Need to know

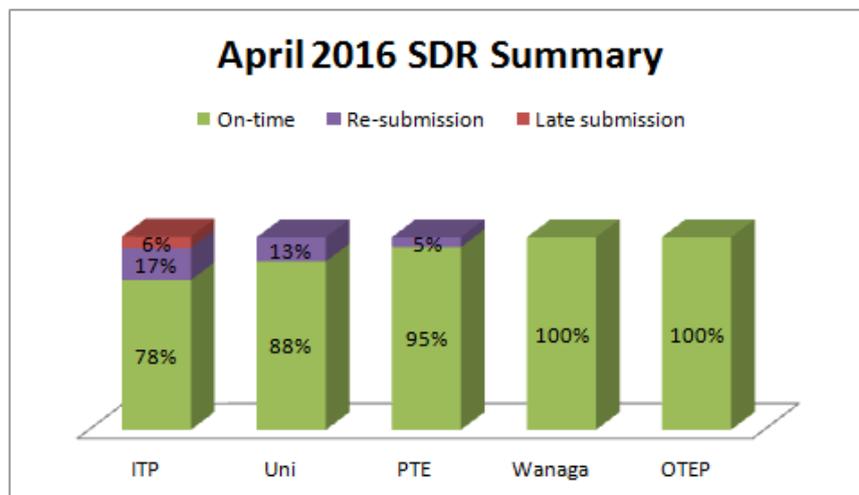
Purpose of this update

You are getting this update because you are one of the tertiary education organisations (TEOs) who submit an SDR to the Ministry of Education. If you do not wish to receive these updates, please contact service.desk@education.govt.nz.

April 2016 SDR Summary

Thank you for your on-time submission of the April 2016 SDR on the new STEO website. Overall, it was a successful submission by the whole sector.

Some reminders: in this round, there were a few providers who submitted their SDR before the round started this meant that these submissions could not be counted hence re-submissions were required. Please submit your SDR after the round start date and use the correct extraction date to extract the data from your SMS that is 7 August for the August SDR.



Upcoming SDR Changes

Managed Apprenticeship field will be introduced before the August 2016 SDR

Government education agencies require data to be returned on students enrolled in Managed Apprenticeships programmes. This allows us to analyse the amount of provision and provide policy advice. The most efficient and transparent method of collection is through the SDR.

From August 2016, there will be a new field MANAAPP to the Course Enrolment (COUR) file.

- Managed Apprentices can be enrolled at a polytechnic, institute of technology, wananga or private training establishment. See the links below for definitions of this provision.



Issue No. 5 | June 2016

- The new MANAAPPR field is a course enrolment indicator. It is a simple binary - 'yes' or 'no'. Providers wishing to indicate course enrolment as a Managed Apprenticeship will populate "Y" for yes, while providers without Managed Apprentices will retain the default value, "N" for no.

Refer to the document SDR File and Field Specifications for Managed Apprenticeships on the [STEO website](#) for details.

MPTT age validation changes will be introduced before the August 2016 SDR

In September 2015, new policy was announced to expand the age range for entry into Māori Pasifika Trades Training (MPTT). From 1 January 2016, the age range is 16 to 40 years.

The following changes will be made to the SDR validation rules to allow the new age range. This change will be made in time for the August 2016 SDR round.

Changes to existing validation:

- 626** Student must be 18 years of age or older but not reached their 35th birthday at the time of the earliest course start date of the qualification being funded by FUNDING = 28 or 29 and the course_start_date must be before 01/01/2016.

New validation:

- 651** Student must be 16 years of age or older but not reached their 41st birthday at the time of the earliest course start date of the qualification being funded by FUNDING = 28 or 29 and the course_start_date must be greater than 31/12/2015.

Tertiary education workforce questionnaire for 2016

- The workforce questionnaire will be an annual data collection instead of a snapshot data collection from 2016.
- The workforce questionnaire **must** be completed and submitted in January before the December SDR can be submitted.

IND return feedback from Ministry of Education

Indicative Data (IND) Collection – Update 18 May 2016

Thank you for your support of the Indicative Enrolment (IND) collection. Through the submission process we were able to identify that:

- 73% of TEOs were able to supply their data by the due date
- 15% of TEOs completed their submission within the following week



Issue No. 5 | June 2016

- 11% of TEOs were granted either an exemption or an extension until the 31 March 2016.

For next year (the second collection) we are expecting to increase the percentage of submissions by the due date.

The main use of the IND collection is to provide early information for government. The results of the collection will be used to identify early enrolment trends. Over time we will compare the indicative returns to full year data returns to establish any relationship between indicative and full year data – at least three years of data will be needed to do this. This collection has no impact on a TEOs funding.

As this is the first full collection, we are not yet able to analyse enrolment trends, although we have been able to compare the data of TEOs who participated in the pilot collection last year. What we have done with the data to date is:

- compare the data supplied in the pilot with this first year of collection
- compare data submitted through IND collection to the TEC enrolment summary sheet
- provide an overview of this year's enrolments to the Minister based on the pilot data and student loan application numbers.

STEO User Guide - updated

The STEO User Guide for Providers will be published on the [STEO website](#) by end of July 2016.

SDR Manual 2016 - version 1.3

We had some feedback from the sector about the SDR manual version 1.2 (published in March this year). All feedback is valued by the Ministry of Education and Tertiary Education Commission, we encourage you to continue to contact us with any errors, omissions or questions raised by a new version of the manual. We are reviewing the manual and a new version will be published on the [STEO website](#) including the changes resulting from the review and the new validations for Managed Apprenticeships and MPTT age validation changes.



Issue No. 5 | June 2016

General Information

There are a number of useful information documents published on the STEO website.

SDR Manual - <http://www.steo.govt.nz/sdr/sdr-manuals/>.

Other User Guides and the Generic Enrolment Form - <http://www.steo.govt.nz/sdr/sdr-other-user-guides-and-forms/>

Instructions on how to download qualifications and courses from Which Course Where - <http://www.steo.govt.nz/sdr/which-course-where/>

Contact Us

If you have any questions please feel free to contact the Education Service Desk:

Email: service.desk@education.govt.nz or phone: 0800 422 599.