



PLD Journal Proposal

Noted below are some prompts for thinking about the proposal questions. They are not designed as a checklist for success.

Tab One: Start

Have you recorded the date you are submitting the proposal and your name?

(All yellow sections need to be filled in)

Tab 2: PLD Proposal

Section 1 - Details

(All yellow sections need to be filled in)

Have you noted the date of this proposal and who has submitted it?

In relation to who contributed to this proposal, have you:

- Clicked 'Yes or No' to the people list?
- For any 'Yes' responses - have you recorded the nature of their contribution?

Section 2 – the Type of PLD

Remember to fill in all the yellow sections

What are you trying to achieve?

Have you stated:

- What outcomes you are seeking to address?
- Why there needs to be a change to improve student outcome?
- What does your inquiry show needs to change (what root causes are you addressing)?
- What are you trying to achieve in relation to the change needed and how will PLD support this?

How did you reach this conclusion?

Have you outlined your inquiry process for identifying your PLD need?

- What process did you use?
- Who was involved in identifying the nature of the change needed?
- What evidence – (hard & soft information) have you used?

- What does the evidence show that needs to change??
- Are there particular students underachieving? Is achievement equitable across different groups of students Are any particular groups of students identified as needing to be the focus for support to show the effectiveness of the change?

How does this relate to the overall goals/strategic direction of the Community of Learning | Kāhui Ako/school/kura?

Have you noted how the change that this PLD will support relates to plans such as:

- Community of Learning achievement challenge
- Community of Learning plans or other documents
- School / kura strategic plus or annual plans (including those within Community of Learning)
- Other input documents such as charters, graduate profiles, ERO reports etc.?

If you are a school/kura within a Community of Learning completing an individual proposal, explain how your proposal sits alongside the Community of Learning focus and why you need something different in relation to its own planning.

Do you clearly note how this proposed PLD will support the goals or strategic direction recorded in plans?

Contribution to priority areas

- Have you noted how your PLD need will support raising achievement in one or more of the National Priority Areas? (Note, reporting of PLD outcomes will only need to be on one priority area) . |
- Is the connection clearly outlined?

Note: the PLD sought does not have to be in a National Priority outcome area but can be addressing the identified root causes that will enable better outcomes in one of the national priority outcome areas

Section 3 - Details of Proposal

Top section – Remember to fill in all the yellow sections

Proposal

- The date you want the PLD to start (month and year)–
- When you think it should end (term and year)
- The number of teachers in your organisation

Resourcing totals

- The number of hours you want a facilitator on-site (total hours - whole numbers— eg 150 hours)
- The number of other hours you will work on this proposed change without a facilitator (total hours –whole numbers- eg 150 hours)
- The number of teachers will participate in the learning (whole number7 rather than 6.8)
- The number of schools that will participate (if this is a Community of Learning proposal) (whole number)

Who else will be leading the PLD (not including the lead PLD contact)

- Who else within your Community of Learning/school/kura will have a leadership role in this planned change?
- Note their current role type (eg Deputy Principal)
- Note if they will be supporting a particular group (eg a school within a Community of Learning, or the junior section of a kura or school etc)

What internal expertise do you have to support the PLD?

Have you identified:

- Who within your Community of Learning/kura/school will contribute expertise to this change
- What your internal expertise is able to contribute? :

What external expertise do you need?

Have you identified:

- Exactly what type of external expertise you are seeking? (You can use the specialisation areas from the provider lists or specify what you need)?
- How this expertise will support and complement your internal work in this change?

What other professional development activities will your leaders and staff be undertaking during this period?

Have you identified:

- Other PLD your school/Kura/Community of Learning is involved in at the same time as this proposed PLD?
- The nature of the other PLD - what it is?
- How long it may take?
- How it relates to or complements the PLD you are applying for here?

Are there any other factors that may have an impact on your proposed PLD?

- Have you noted anything else that is happening or expected to happen that could impact on the proposed PLD? (For example this could be schools within a Community of Learning involved in issues related to ERO or working intensively with a SAF, significant staffing changes such as School/Kura/Community of Learning leadership changes)

Leadership Engagement Statement

- Has a leader attested to supporting this PLD proposal (record in box) This is normally the Community of Learning leader, Principal or Tumuaki