

Education Sector ESL 14

Unfunded International Providers (UIP)

Machine Account Request Form – Production

This form is used to request a Machine Account to access the Unfunded International Providers system (UIP) production environment by your organisation. The CEO (or equivalent) of your organisation is required to approve access to the UIP by completing Part 4.

Part 1: Account owner's details

The account owner is a member of the organisation (PTE) and is responsible for the ownership of the organisation's Production Education Sector Machine Account and will be responsible for requests to update the status of the production machine account.

Organisation Name*			
MoE Number*			
Your Given Names*			
Your Family Name*		Your Title <i>(e.g. Mr, Mrs, Ms)</i>	
Your Date of Birth <i>(dd/mm/yyyy)</i>		Your Gender*	Male <input type="checkbox"/> Female <input type="checkbox"/>
Your organisational role			
Your Work Contact Phone			
Your Work Email Address*			

*Fields denoted with an asterisk are mandatory

Part 2: SMS Details

The account owner will provide the access credentials to their SMS Development for secure storage and use for their organisation (PTE) only.

SMS Name*	
SMS Version*	
SMS Company Name	

*Fields denoted with an asterisk are mandatory

Part 3: Account owner declaration

- I declare that all information included in this access request form and any [Evidence of Identity \(EOI\)](#) documents presented are valid and correct
- I understand that access to UIP Production is reliant on our successful implementation of the initial load in the compliance environment.
- I understand that access to this Education Sector application may be declined or cancelled if I fail to meet the [Education Sector Conditions of Use](#).
- I confirm that our SMS will securely store the credentials for access.
- I confirm that I will complete an update to our machine account if we change our SMS.

Account owner's signature	Account owner's name (please print full name)	Date
----------------------------------	--	-------------

Education Sector ESL 14

Unfunded International Providers (UIP)

Machine Account Request Form – Production

Part 4: Authoriser’s confirmation

This section must be completed by your organisation’s Education Sector Authoriser (PTE Contact or equivalent)

<ul style="list-style-type: none"> ▪ I authorise Machine Account access to interface to the production environment of the Unfunded International Providers system (UIP) for our organisation ▪ I confirm that the EOI documents presented are proof of the account owner’s identity ▪ I authorise that the applicant be listed as the owner of our organisation’s Education Sector Machine Account and as the owner can approve any updates to our Education Sector Machine Account. 			
Authoriser’s Full Name			
Authoriser’s Signature			
Authoriser’s Role Title			
Work Email Address			
Work Contact Phone		Date	
Complete all fields			

Part 5: Further assistance and where to send completed form

Once this form has been completed, please post or scan and email to the Education Service Desk,			
Phone:	0800-422-599	Post:	Education Service Desk PO Box 1666 Wellington 6140
Email:	Service.Desk@education.govt.nz		